#### West Plains Schools Board of Education Regular Session Meeting

5:00 P.M. September 17, 2013

#### **Central Administration Office**

#### **AGENDA**

- I. OPEN SESSION for a motion to go into closed session
- II. CLOSED (EXECUTIVE) SESSION
  - A. Adjournment to Closed Executive Session 5:00 p.m.
    - 1. Adjournment from Pursuant to Section 610.021.1 Legal Matters
    - 2. Pursuant to Section 610.021.2 Real Estate Matters
    - 3. Pursuant to Section 610.021.3 Personnel Matters
  - **B.** Closed Executive Session
- III. CALL TO ORDER The regular Session of the School Board meeting will be called to order at 5:45 P.M.
- IV. PLEDGE OF ALLEGIANCE Sydney Sanders 2013 High School Senior
- V. ROLL CALL AND ESTABLISHMENT OF QUORUM
- VI. APPROVAL OF AGENDA
- VII. CONSENT AGENDA Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
  - A. Approval of Minutes From Regular Meeting August 20, 2013
  - B. Payment of Bills
  - C. Monthly Finance Report
  - D. Program Evaluations: 1. Transportation 2. Communications 3. Health & Wellness
  - E. Approval Request for resignations or terminations: 1. Debra Hayes
  - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Paraprofessional, Substitute Teachers, Substitute Drivers

#### VIII. REGULAR AGENDA

- A. Previous Business for Approval, Discussion or Information Only
  - 1. MSBA Conference (October 3 October 6)
  - 2. SCCC Accreditation Update
  - 3. Standards-Based Grade Card (elementary) Approval
  - 4. Mission, Vision, Goals Final Approval
- B. New Business for Approval, Discussion or Information Only
  - 1. Bridges Program Presentation
  - 2. Gifted Handbook Approval
  - 3. Request to Bid Food Service Approval
  - 4. MSBA Region 15 meeting, Oct. 24th, 6:30 pm, West Plains
  - 5. 2013-14 Bus Route Approval
  - 6. College and Career Readiness Testing Policy First Read
  - 7. Academic Update
  - 8. Annual Audit Update
  - 9. Capital Improvements Update
  - 10. Superintendent's Update
- IX. ADJOURNMENT
- X. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.
- XI. ADJOURNMENT

<sup>\*</sup>Next Board Meeting Scheduled for October 15, 2013, at 5:00 P.M.

### West Plains R-7 Board of Education

Regular Session Meeting 5:00 P.M. August 20, 2013 Board of Education Building Minutes

- I. CALL TO ORDER: Jim Thompson called the meeting to order at 6:03 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by student council members.
- III. ROLL CALL: Board members present: Jim Thompson, Terry "Bo" Pace, Cindy Tyree, Sam Riggs, Brian Mitchell Lee Freeman and Elizabeth Grisham. Absent: None. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Scott Smith, Dr. Luke Boyer, Dr. Julie Thompson and Board Secretary Linda Y. Collins.
- IV. APPROVAL OF AGENDA: Mr. Thompson added item B.2. HB 253 under New Business. Mr. Pace made a motion to approve the agenda as amended. The motion was seconded by Mr. Riggs and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
- V. CONSENT AGENDA (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
  - A. Approval of Regular Board Meeting Minutes from August 6, 2013
  - **B.** Payment of Bills
  - C. Monthly Finance Report
  - **D.** Program Evaluations
    - i. Summer School
  - E. Approval Request for Resignations or Termination-approval will be requested or the employment of individuals as recommended by the Superintendent of Schools:
    - Substitutes
    - Special Services Diagnostician (part-time)

Ms. Grisham made a motion to approve the Consent Agenda The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None

#### VI. REGULAR AGENDA

- A. Previous Business for Approval, Discussion or Information Only
  - 1. MSBA Conference (Oct 3-Oct 6)
  - 2. Mission, Vision, Goals Review these will be finalized in September.
  - 3. Designation of Surplus Auction Funds. Dr. Boyer reported the surplus auction netted \$7,375.00, and he requested the funds be designated for the AG Building Project. Mr. Riggs made a

motion to approve the Surplus Auction Funds be designated toward the AG Building Fund. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.

- B. New Business for Approval, Discussion or Information Only
  - 1. Readopt Financial Disclosure Policy BBFA. Mr. Pace made a motion to readopt financial disclosure Policy BBFA. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
  - 2. House Bill 253. Mr. Pace made a motion to adopt the Resolution on House Bill 253 urging the General Assembly to sustain the veto of HB 253. The motion was seconded by Ms. Grisham and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: Mr. Riggs. ABSTAIN: None.
  - 3. Adopt Floating Holiday Policy. Mr. Riggs made a motion to approve the 12-month employee floating holiday policy effective September 1, 2013. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
  - 4. Approve Local Compliance Plan (Special Services). Mrs. Tyree made a motion to approve the local compliance plan for Special Services. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
  - 5. Designation of West Plains Bank Donation. Mr. Riggs made a motion to distribute money donated by West Plains Bank from proceeds on usage of bank spirit cards evenly among the buildings allowing the building principals to use money as needed in their buildings. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Freeman and Ms. Grisham. NAY: None. ABSTAIN: None.
  - 6. SCCC Accreditation Update. SCCC has applied to COE-Council of Occupational Education. The application is in process and should have a site visit sometime this fall.
  - 7. Capital Improvements Update. Most summer projects are complete, the remaining projects should be completed in the next few weeks.
  - 8. .The Superintendent Report provides an opportunity for the Board of Education to be updated on various educational topics and items of interest to the District.

- VII. ADJOURNMENT: At 7:20 p.m. Ms. Grisham made a motion to adjourn from Open Session to an additional Closed Session. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Freeman, Mr. Mitchell and Ms. Grisham. NAY: None. ABSTAIN: None.
- VIII. ADJOURNMENT. At 7:45 p.m., Mr. Freeman made a motion to adjourn Open Session. The motion was seconded by Mr. Mitchell and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Freeman, Mr. Mitchell and Ms. Grisham. NAY: None. ABSTAIN: None.

Jimmy E. Thompson, President

Linda Y. Collins, Secretary

\*Next Board Meeting Scheduled for September 17, 2013 At 5:00 P.M.

### \*\*\*AFTER AUGUST BOARD CHECKS FOR APPROVAL #52245 - #52384\*\*\*

CK CD	CHK NUM	CK DATE	VENDOR	NAME	AMOUNT
10	52245	08/20/13	2981	ITSAVVY LLC	\$154.93
10	52246	08/20/13	1146	PALEN MUSIC CENTER	\$244.00
10	52247	08/20/13	736	RICOH USA,INC.	\$827.90
10	52248	08/20/13	737	RICOH USA,INC.	\$99.50
10	52249	08/20/13	1508	WEST PLAINS COUNTRY CLUB	\$588.00
10	52250	08/20/13	1529	WEST PLAINS ROOFING INC.	\$7,000.00
10	52251	08/22/13	112	ABC HOME FURNISHINGS	\$688.25
10	52252	08/22/13	3929	PLAYPOWER LT FARMINGTON	\$20,173.61
10	52253	08/22/13	3302	BRYAN'S FOUR SEASONS	\$2,039.94
10	52254	08/22/13	3314	GERALD A. CZERWONKA	\$400.00
10	52255	08/22/13	438	DOMINOS PIZZA	\$134.37
10	52256	08/22/13	643	HEAVY DUTY BUS PARTS INC	\$949.96
10	52257	08/22/13	666	HI-TECH SIGNS & PRINTING	\$57.30
10	52258	08/22/13	754	J.W. PEPPER & SON INC.	\$329.99
10	52259	08/22/13	757	JACKSON TERMITE CO INC	\$150.00
10	52260	08/22/13	814	HOLLY HAMBY	\$500.00
10	52261	08/22/13	833	KEY SPORT SHOP INC.	\$774.85
10	52262	08/22/13	1027	MO-ARK GLASS	\$30.67
10	52263	08/22/13	3819	MONTY'S OUTDOORS	\$1,718.50
10	52264	08/22/13	1104	NORMAN ORR OFFICE SUPPLY	\$3,088.32
10	52265	08/22/13	1136	OZARK AWARDS COMPANY	\$9.24
10	52266	08/22/13	1694	OZARK CAFE	\$173.34
10	52267	08/22/13	1144	OZARKO TIRE CENTER	\$299.56
10	52268	08/22/13	1141	OZARKS MEDICAL CENTER	\$700.00
10	52269	08/22/13	1309	SCHWEGMAN OFFICE SUPPLY	\$141.26
10	52270	08/22/13	1737	SUCCESSLINK	\$175.00
10	52271	08/22/13	1458	TWIN PONDS SCREENPRINT	\$120.00
10	52272	08/22/13	1825	WEST PLAINS OCCUPATIONAL & INS	\$1,320.00
10	52273	08/23/13	819	KEITH D. MOYER	\$2,846.00
AD	52274	08/28/13	4026	BILL HOFFMAN	\$350.00
AD	52275	08/28/13	249	BOLIVAR HIGH SCHOOL	\$125.00
AD	52276	08/28/13	296	CAMDENTON R-III SCHOOLS	\$150.00
AD	52277	08/28/13	419	DENVER BATES	\$151.80
AD	52278	08/28/13	4013	DON MCKEE	\$85.00
AD	52279	08/28/13	2855	EMILY PETTY	\$75.00
AD	52280	08/28/13	2855	EMILY PETTY	\$75.00
AD	52281	08/28/13	1676	GARY BARTON	\$85.00
AD	52282	08/28/13	1676	GARY BARTON	\$45.00
AD	52283	08/28/13	1676	GARY BARTON	\$45.00
AD	52284	08/28/13	557	GARY MCELYEA	\$63.40
AD	52285	08/28/13	560	GARY MILLER	\$100.00

AD	52286	08/28/13	560	GARY MILLER	\$100.00
AD	52287	08/28/13	560	GARY MILLER	\$100.00
AD	52288	08/28/13	564	GAYLORD GREGORY	\$85.00
AD	52289	08/28/13	564	GAYLORD GREGORY	\$45.00
AD	52290	08/28/13	564	GAYLORD GREGORY	\$45.00
AD	52291	08/28/13	564	GAYLORD GREGORY	\$45.00
AD	52292	08/28/13	618	HANCOCK HIGH SCHOOL	\$300.00
AD	52293	08/28/13	708	HORTON-SMITH GOLF COURSE	\$100.00
AD	52294	08/28/13	4010	JASON REDICK	\$85.00
AD	52295	08/28/13	1684	JEFF HOLLIS	\$126.40
AD	52296	08/28/13	1684	JEFF HOLLIS	\$126.40
AD	52297	08/28/13	1684	JEFF HOLLIS	\$126.40
AD	52298	08/28/13	1684	JEFF HOLLIS	\$126.40
AD	52299	08/28/13	1684	JEFF HOLLIS	\$126.40
AD	52300	08/28/13	4016	JEFF HUGHES	\$235.00
AD	52301	08/28/13	773	JIM HUDDLESTON	\$126.40
AD	52302	08/28/13	3521	JOANN CARTER	\$85.00
AD	52303	08/28/13	3755	JORDAN HUNTER	\$85.00
AD	52304	08/28/13	3828	LEE BRAZEAL	\$114.40
AD	52305	08/28/13	3828	LEE BRAZEAL	\$114.40
AD	52306	08/28/13	3828	LEE BRAZEAL	\$114.40
AD	52307	08/28/13	3828	LEE BRAZEAL	\$114.40
AD	52308	08/28/13	4014	MARK EDDLEMON	\$85.00
AD	52309	08/28/13	2941	MHSFCA	\$20.00
AD	52310	08/28/13	2390	MISSY LEE	\$135.00
AD	52311	08/28/13	2390	MISSY LEE	\$135.00
AD	52312	08/28/13	2859	MONTE CHILDERS	\$85.00
AD	52313	08/28/13	1757	MSU/WOMEN'S GOLF RELAYS	\$40.00
AD	52314	08/28/13	1231	RANDY WARD	\$105.00
AD	52315	08/28/13	1231	RANDY WARD	\$65.00
AD	52316	08/28/13	1231	RANDY WARD	\$65.00
AD	52317	08/28/13	1688	RAY MURPHY	\$45.00
AD	52318	08/28/13	1688	RAY MURPHY	\$45.00
AD	52319	08/28/13	4011	RAYDEN HOLLIS	\$85.00
AD	52320	08/28/13	3595	RAYMOND EDDING	\$45.00
AD	52321	08/28/13	2858	ROB PAYNE	\$85.00
AD	52322	08/28/13	4009	ROBERT MARTI	\$85.00
AD	52323	08/28/13	1272	ROLLA HIGH SCHOOL	\$150.00
AD	52324	08/28/13	2979	SCOTT WILLIAMSON	\$103.40
AD	52325	08/28/13	2979	SCOTT WILLIAMSON	\$118.40
AD	52326	08/28/13	2979	SCOTT WILLIAMSON	\$118.40
AD	52327	08/28/13	2979	SCOTT WILLIAMSON	\$118.40
AD	52328	08/28/13	2979	SCOTT WILLIAMSON	\$45.00
AD	52329	08/28/13	1400	STACY ESTES	\$85.00
AD	52330	08/28/13	4015	STEVE CHADWICK	\$85.00

AD	52331	08/28/13	1411	STEWART GOLF COURSE	\$50.00
AD	52332	08/28/13	4012	TERRY DORR	\$85.00
AD	52333	08/28/13	3048	TIM MCKNIGHT	\$85.00
AD	52334	08/28/13	4008	TOM HOLLIS	\$197.00
AD	52335	08/28/13	2857	TONY RUSSELL	\$173.00
AD	52336	08/28/13	762	JAY TOWELL	\$85.00
AD	52337	08/28/13	762	JAY TOWELL	\$45.00
AD	52338	08/28/13	762	JAY TOWELL	\$45.00
AD	52339	08/28/13	762	JAY TOWELL	\$45.00
AD	52340	08/28/13	762	JAY TOWELL	\$45.00
AD	52341	08/28/13	1541	WILLOW SPRINGS HIGH	\$60.00
10	52342	08/29/13	10	HOUGHTON MIFFLIN CO.	\$10,182.77
10	52343	08/29/13	1775	RONNIE EDWARDS	\$660.00
10	52344	08/29/13	1327	SHERWIN WILLIAMS	\$553.17
10	52348	09/05/13	1421	TEAM WORKS	\$2,155.00
AD	52349	09/09/13	4037	BAILI CARTER	\$60.00
AD	52350	09/09/13	4037	BAILI CARTER	\$60.00
AD	52351	09/09/13	4037	BAILI CARTER	\$60.00
AD	52352	09/09/13	4037	BAILI CARTER	\$60.00
AD	52353	09/09/13	2911	BOB FLOREZ	\$144.00
AD	52354	09/09/13	760	JAMIE DIXON	\$60.00
AD	52355	09/09/13	1676	GARY BARTON	\$15.00
AD	52356	09/09/13	557	GARY MCELYEA	\$35.00
AD	52357	09/09/13	564	GAYLORD GREGORY	\$15.00
AD	52358	09/09/13	564	GAYLORD GREGORY	\$15.00
AD	52359	09/09/13	3804	HENRY ENLOW	\$152.00
AD	52360	09/09/13	3804	HENRY ENLOW	\$194.00
AD	52361	09/09/13	3804	HENRY ENLOW	\$144.00
AD	52362	09/09/13	4028	JASON FLOREZ	\$110.00
AD	52363	09/09/13	765	JEFFERSON CITY HIGH	\$90.00
AD	52364	09/09/13	1651	TINA I JOLLIFF	\$60.00
AD	52365	09/09/13	1651	TINA I JOLLIFF	\$60.00
AD	52366	09/09/13	4034	JOSHUA MCCUTCHEON	\$194.00
AD	52367	09/09/13	918	MARK A. SANDS	\$60.00
AD	52368	09/09/13	918	MARK A. SANDS	\$60.00
AD	52369	09/09/13	918	MARK A. SANDS	\$60.00
AD	52370	09/09/13	3548	MBCA CLINIC	\$30.00
AD	52371	09/09/13	1040	MOUNTAIN GROVE R-III	\$50.00
AD	52372	09/09/13	1687	NATHAN WAGNER	\$130.80
AD	52373	09/09/13	1231	RANDY WARD	\$15.00
AD	52374	09/09/13	1688	RAY MURPHY	\$15.00
AD	52375	09/09/13	1688	RAY MURPHY	\$35.00
AD	52376	09/09/13	3595	RAYMOND EDDING	\$35.00
AD	52377	09/09/13	4027	ROGER WALLENBURG	\$198.00
AD	52378	09/09/13	2979	SCOTT WILLIAMSON	\$33.40

AD	52379	09/09/13	1389	SPRINGFIELD SCHOOLS	\$150.00
AD	52380	09/09/13	1389	SPRINGFIELD SCHOOLS	\$150.00
AD	52381	09/09/13	762	JAY TOWELL	\$15.00
AD	52382	09/09/13	762	JAY TOWELL	\$15.00
AD	52383	09/09/13	762	JAY TOWELL	\$35.00
10	52384	09/09/13	814	ASHLIE MENDENHALL	\$430.00

Total Amount Reported Before SEPTEMBER Board For Approval: \$69,070.43

### \*\*\*SEPTEMBER BOARD CHECKS FOR APPROVAL #52429 - #52641\*\*\*

10	52429	09/17/13	3546	3M COGENT,INC.	\$1,433.60
10	52430	09/17/13	3757	5 STAR CLEANERS	\$1,095.59
10	52431	09/17/13	116	ADAMS PLUMBING	\$9,275.00
10	52432	09/17/13	1744	AGILE SPORTS TECHNOLOGIES	\$1,200.00
10	52433	09/17/13	3095	AIRE-MASTER OF AMERICA, INC.	\$132.00
10	52434	09/17/13	119	AIRGAS USA,LLC	\$3,503.61
10	52435	09/17/13	3929	PLAYPOWER LT FARMINGTON	\$360.00
10	52436	09/17/13	1725	AMERICAN BAND	\$203.90
10	52437	09/17/13	190	ARES SPORTSWEAR	\$3,113.36
10	52438	09/17/13	1865	HENRY A ASBERRY	\$13.00
10	52439	09/17/13	2852	ARKANSAS STATE UNIVERSITY	\$575.00
10	52440	09/17/13	202	HOUNDSTOOTH & POLKA DOTS	\$530.00
10	52441	09/17/13	3155	ATHLETIC SURFACES PLUS	\$500.00
10	52442	09/17/13	770	JERRY C. BEAN	\$100.00
10	52443	09/17/13	240	BIG RED BAR-B-QUE	\$355.50
10	52444	09/17/13	1607	LUKE A BOYER	\$400.00
10	52445	09/17/13	261	BRAD HAMMAN	\$88.00
10	52446	09/17/13	272	BROCAW BEARING	\$433.89
10	52447	09/17/13	273	BROCAW BEARING & DRIVE	\$67.23
10	52448	09/17/13	1844	KAROL BROWN	\$67.20
10	52449	09/17/13	1730	PATRICIA BROWN	\$2.00
10	52450	09/17/13	3302	BRYAN'S FOUR SEASONS	\$1,027.72
10	52451	09/17/13	279	BSN SPORTS INC	\$6,697.54
10	52452	09/17/13	1593	CALLOWAY HOUSE	\$52.94
10	52453	09/17/13	1849	SUSAN CARTER	\$31.00
10	52454	09/17/13	309	CAWVEYS ELECTRIC MOTOR	\$181.75
10	52455	09/17/13	311	CDW GOVERNMENT, INC.	\$9,281.29
10	52456	09/17/13	76	CENGAGE LEARNING	\$1,353.00

10	52457	09/17/13	76	CENGAGE LEARNING	\$1,384.00
10	52458	09/17/13	316	CENTURYLINK	\$3,049.75
10	52459	09/17/13	1213	CENTURYLINK	\$137.75
10	52460	09/17/13	321	CHARIOTS CAR RENTAL	\$524.99
10	52461	09/17/13	1738	CINDY MORRISON	\$599.00
10	52462	09/17/13	2607	CINTAS #569	\$1,379.46
10	52463	09/17/13	333	CITY UTILITIES	\$28,778.07
10	52464	09/17/13	333	CITY UTILITIES	\$5.00
10	52465	09/17/13	347	COLORVISION CORPORATION	\$11,071.11
10	52466	09/17/13	1602	COMMERCIAL KITCHEN SERVICES, I	\$32.00
10	52467	09/17/13	3498	COMMUNICATIONS GROUP, INC.	\$1,294.20
10	52468	09/17/13	1617	JOSHUA C COTTER	\$80.00
10	52469	09/17/13	373	COUNTRY MART	\$1,239.53
10	52470	09/17/13	3942	BONNIE J COURSEY	\$147.20
10	52471	09/17/13	398	DATA MANAGEMENT INC.	\$158.00
10	52472	09/17/13	418	DENNIS CRIDER	\$656.00
10	52473	09/17/13	427	DIAMOND INTERNATIONAL	\$558.71
10	52474	09/17/13	428	DICK BLICK	\$4,027.72
10	52475	09/17/13	1685	DONNIE LUNA	\$80.00
10	52476	09/17/13	446	DOSS & HARPER	\$333.45
10	52477	09/17/13	458	DURHAM BUILDING SUPPLIES	\$38.85
10	52478	09/17/13	1621	LENNY R EAGLEMAN	\$120.00
10	52479	09/17/13	475	EDUCATION TO GO	\$67.25
10	52480	09/17/13	482	ELSEVIER	\$42.64
10	52481	09/17/13	509	FASTENAL COMPANY	\$186.73
10	52482	09/17/13	514	FELLERS	\$1,856.13
10	52483	09/17/13	515	FELLERS FIXTURES INC.	\$431.83
10	52484	09/17/13	522	FISHER SCIENCE EDUCATION	\$255.45
10	52485	09/17/13	524	FISHLAND	\$448.91
10	52486	09/17/13	525	FLINN SCIENTIFIC INC.	\$1,004.90
10	52487	09/17/13	1622	LISA J FOX	\$217.20
10	52488	09/17/13	1936	BEKAH FRAZIER	\$60.00
10	52489	09/17/13	540	FREY SCIENTIFIC CO.	\$9.35
10	52490	09/17/13	2581	GAMMILL SEWING CENTER	\$180.00
10	52491	09/17/13	601	GRELLNER SALES & SERVICE	\$20.80
10	52492	09/17/13	602	GRENNAN COMMUNICATIONS	\$2,912.00
10	52493	09/17/13	1707	PAMELA J HALE	\$80.00
10	52494	09/17/13	44	HAMMOND & STEPHENS	\$231.16
10	52495	09/17/13	3564	HANEYS TIRE, MUFFLER, & BRAKE SE	\$163.71
10	52496	09/17/13	1968	RONALD HAYES	\$16.00
10	52497	09/17/13	1625	KEVIN M HEDDEN	\$168.00
10	52498	09/17/13	1778	SCOTT C HEIDY	\$288.72
10	52499	09/17/13	4041	MICHAEL H HESS	\$155.37
10	52500	09/17/13	3579	SANDRA L HILL	\$80.00
10	52501	09/17/13	660	HILLYARD/SPRINGFIELD	\$7,429.36

10	52502	09/17/13	664	HIRSCH FEED & FARM SUPPLY	\$339.49
10	52503	09/17/13	706	HORN PLUMBING	\$565.35
10	52504	09/17/13	721	HPSO	\$1,920.00
10	52505	09/17/13	1626	SETH A HUDDLESTON	\$443.60
10	52506	09/17/13	3358	INTER-STATE STUDIO & PUBLISHIN	\$854.33
10	52507	09/17/13	748	IPA EDUCATIONAL SUPPLY	\$45.65
10	52508	09/17/13	757	JACKSON TERMITE CO INC	\$145.00
10	52509	09/17/13	4049	MOZELLA JETT	\$182.17
10	52510	09/17/13	1847	LARRY JEWELL	\$8.00
10	52511	09/17/13	2791	JIM'S ALL PUMP & SEPTICS, LLC	\$840.00
10	52512	09/17/13	779	JMARK BUSINESS SOLUTIONS	\$1,765.17
10	52513	09/17/13	2012	DUANE JONES	\$16.00
10	52514	09/17/13	4048	LINDELL G JONES	\$75.00
10	52515	09/17/13	804	JOSTENS	\$230.00
10	52516	09/17/13	1945	KENDRA GLEGHORN	\$92.45
10	52517	09/17/13	938	KENT YARBER CANDY CO	\$1,003.90
10	52518	09/17/13	828	KEVIN B. FINCH	\$4,143.97
10	52519	09/17/13	833	KEY SPORT SHOP INC.	\$444.55
10	52520	09/17/13	1716	KIWANIS CLUB OF WEST PLAINS	\$116.00
10	52521	09/17/13	851	L & R SPECIALTIES	\$70.00
10	52522	09/17/13	1630	JAMES W LAUGHARY	\$120.00
10	52523	09/17/13	3982	LEADING EDGE LAMINATING	\$215.20
10	52524	09/17/13	3714	LEROY VAUGHN	\$125.00
10	52525	09/17/13	1785	LORI SHANNON	\$185.60
10	52526	09/17/13	566	LUMEN TOUCH, LLC	\$17,750.00
10	52527	09/17/13	1047	M-R MUSIC, INC.	\$604.80
10	52528	09/17/13	910	MAILBOX MAGAZINE	\$29.95
10	52529	09/17/13	910	MAILBOX MAGAZINE	\$29.95
10	52530	09/17/13	910	MAILBOX MAGAZINE	\$29.95
10	52531	09/17/13	910	MAILBOX MAGAZINE	\$29.95
10	52532	09/17/13	919	MARK STEELE	\$30.00
10	52533	09/17/13	931	MASA	\$300.00
10	52534	09/17/13	944	MCCTA	\$250.00
10	52535	09/17/13	51	MCGRAW HILL	\$75,830.48
10	52536	09/17/13	51	MCGRAW HILL	\$1,580.40
10	52537	09/17/13	1632	JODIE L MCKINNEY	\$34.61
10	52538	09/17/13	2787	MEDCO SURGICAL SUPPLY	\$1,652.04
10	52539	09/17/13	952	MEEKS	\$715.91
10	52540	09/17/13	954	MEEKS	\$211.15
10	52541	09/17/13	1796	METALWELD, INC.	\$481.75
10	52542	09/17/13	968	MFA PROPANE	\$724.50
10	52543	09/17/13	975	MICKES GOLDMAN O'TOOLE, LLC	\$216.00
10	52544	09/17/13	4052	HEATHER N MILLER	\$96.00
10	52545	09/17/13	4051	J DONALD MILLER II	\$240.00
10	52546	09/17/13	4050	BRIAN P MINAHAN	\$7.88

10	52547	09/17/13	1008	MISSOURI STATE BOARD	\$1,271.00
10	52548	09/17/13	1014	MO DEPT OF NATURAL RESOURCES	\$150.00
10	52549	09/17/13	1020	MO SCHOOL FOR THE DEAF	\$341.00
10	52550	09/17/13	3819	MONTY'S OUTDOORS	\$1,073.25
10	52551	09/17/13	3522	DAVID W MOORE	\$23.20
10	52552	09/17/13	1633	BRIAN S MORRIS	\$40.80
10	52553	09/17/13	2762	RENTAL CENTERS OF AMERICA INC.	\$38.50
10	52554	09/17/13	1048	MSBA	\$921.90
10	52555	09/17/13	1587	JONATHAN D MULFORD	\$652.00
10	52556	09/17/13	1071	MUSIC IN MOTION	\$50.00
10	52557	09/17/13	1073	MUSIC THEATRE INTERNA.	\$15.00
10	52558	09/17/13	3717	NAPA AUTO PARTS	\$39.99
10	52559	09/17/13	84	NASCO	\$351.88
10	52560	09/17/13	3247	NATIONAL FASTENER CORP	\$59.55
10	52561	09/17/13	1086	NATIONAL FFA ORGANIZA.	\$24.00
10	52562	09/17/13	1104	NORMAN ORR OFFICE SUPPLY	\$2,439.36
10	52563	09/17/13	4053	LAUREN N ODOM	\$7.88
10	52564	09/17/13	1580	OPAA FOOD MANAGEMENT INC.	\$57,947.68
10	52565	09/17/13	1128	OREILLY AUTO	\$59.63
10	52566	09/17/13	1129	OREILLY AUTOMOTIVE	\$1,055.64
10	52567	09/17/13	1130	OREILLY AUTOMOTIVE	\$1,490.98
10	52568	09/17/13	1131	OREILLY AUTOMOTIVE	\$13.27
10	52569	09/17/13	3333	OVERLAND ENGINEERING, LLC	\$4,200.00
10	52570	09/17/13	1136	OZARK AWARDS COMPANY	\$214.50
10	52571	09/17/13	1140	OZARK HORSE TRADER, INC.	\$1,782.50
10	52572	09/17/13	1140	OZARK HORSETRADER INC.	\$337.50
10	52573	09/17/13	847	OZARK RADIO NETWORK	\$180.00
10	52574	09/17/13	1144	OZARKO TIRE CENTER	\$348.88
10	52575	09/17/13	1146	PALEN MUSIC CENTER	\$3,344.45
10	52576	09/17/13	1149	PARCEL EXPRESS	\$18.16
10	52577	09/17/13	3399	ALVA R PARKS	\$30.00
10	52578	09/17/13	4032	JERRY M PENDERGRASS	\$7.88
10	52579	09/17/13	1168	PEPSI MIDAMERICA	\$370.10
10	52580	09/17/13	1178	PIPE PLUS	\$1,024.60
10	52581	09/17/13	1179	EASYPERMIT POSTAGE	\$3,117.60
10	52582	09/17/13	1201	PRUETT HOME IMPROVEMENTS INC.	\$19,744.00
10	52583	09/17/13	1209	QUILL PRESS COMPANY	\$158.40
10	52584	09/17/13	4020	R.P.LUMBER CO.,INC.	\$14.31
10	52585	09/17/13	1637	JACK L RANDOLPH	\$345.60
10	52586	09/17/13	58	RENAISSANCE LEARNING	\$5,737.00
10	52587	09/17/13	736	RICOH USA,INC.	\$447.80
10	52588	09/17/13	737	RICOH USA,INC.	\$3,819.74
10	52589	09/17/13	3233	AMY M ROSS	\$200.00
10	52590	09/17/13	2822	SANDRA D ROSS	\$264.89
10	52591	09/17/13	1724	ROTARY CLUB OF WEST PLAINS	\$525.00
-0	J_JJ1	05, 17, 15	1/47	NO PART OLOD OF WEST FEMINS	7525.00

10	52592	09/17/13	1275	ROVER GUN CLUB	\$210.00
10	52593	09/17/13	100	ROY'S HOME ENTERTAINMENT	\$29.00
10	52594	09/17/13	3638	CORY B RUSSELL	\$70.72
10	52595	09/17/13	2566	SAPP DESIGN ASSOCIATES, P.C.	\$49,618.80
10	52596	09/17/13	1302	SCHOLASTIC INC.	\$716.87
10	52597	09/17/13	2644	SCHOOLWIRES, INC.	\$10,958.88
10	52598	09/17/13	1309	SCHWEGMAN OFFICE SUPPLY	\$3,951.84
10	52599	09/17/13	652	SCREENSHOTS PRINTING & DESIGN	\$1,361.00
10	52600	09/17/13	1316	SEMINOLE RETAIL ENERGY SERVICE	\$658.06
10	52601	09/17/13	1317	SERVICE MASTER	\$4,059.44
10	52602	09/17/13	1326	SHEPHERD COMMUNICATIONS	\$60.00
10	52603	09/17/13	1327	SHERWIN WILLIAMS	\$911.61
10	52604	09/17/13	1640	GREG SIMPKINS	\$168.00
10	52605	09/17/13	1641	SCOTT SMITH	\$544.00
10	52606	09/17/13	1643	LANA R SNODGRAS	\$370.00
10	52607	09/17/13	1369	SOUTHWEST BAPTIST	\$9,350.00
10	52608	09/17/13	1833	SPRINGFIELD GROCER COMPANY	\$1,255.93
10	52609	09/17/13	1385	SPRINGFIELD NEWS-LEADER #1042	\$20.64
10	52610	09/17/13	1391	SPRINGFIELD STAMP &	\$39.40
10	52611	09/17/13	24	EDMENTUM	\$13,140.39
10	52612	09/17/13	155	TAN TAR A RESORT	\$611.82
10	52613	09/17/13	1416	TEACHERS STORE & MORE	\$9,341.85
10	52614	09/17/13	1425	THE BATTERY STATION LLC	\$160.00
10	52615	09/17/13	1405	THE STEEL YARD INC	\$127.84
10	52616	09/17/13	1646	JULIE R THOMPSON	\$400.00
10	52617	09/17/13	1441	TIME FOR KIDS	\$186.80
10	52618	09/17/13	2156	PAMELA TOPLIFF	\$45.00
10	52619	09/17/13	1450	TRASHWAGON EXPRESS	\$268.00
10	52620	09/17/13	1467	UNIVERSITY OF MISSOURI	\$125.00
10	52621	09/17/13	1483	UPS	\$142.90
10	52622	09/17/13	2826	VIDEO GENERAL INC	\$97.50
10	52623	09/17/13	1499	W. SCHILLER & CO., INC.	\$4,067.17
10	52624	09/17/13	2181	ERICA N WALKER	\$80.00
10	52625	09/17/13	1506	WEST PLAINS CHAMBER OF COMMERC	\$9.00
10	52626	09/17/13	1510	WEST PLAINS DAILY QUILL	\$385.90
10	52627	09/17/13	1511	WEST PLAINS DOOR & BLDG.	\$310.54
10	52628	09/17/13	1512	WEST PLAINS ELECTRIC	\$331.34
10	52629	09/17/13	1516	WEST PLAINS FLORAL	\$30.00
10	52630	09/17/13	3535	JILL RICH	\$65.00
10	52631	09/17/13	1520	WEST PLAINS MUSIC STORE	\$199.47
10	52632	09/17/13	1825	WEST PLAINS OCCUPATIONAL & INS	\$861.00
10	52633	09/17/13	1524	WEST PLAINS PROPANE INC.	\$8,491.80
10	52634	09/17/13	1529	WEST PLAINS ROOFING INC.	\$460.00
10	52635	09/17/13	1531	WEST PLAINS SUNRISE	\$166.47
10	52636	09/17/13	2196	TEDDY L WILKENING	\$23.69

10	52637	09/17/13	2198	MARTHA A WILLIAMS	\$62.40
10	52638	09/17/13	1545	WOOD MECHANICAL INC.	\$2,328.10
10	52639	09/17/13	95	WORLD WIDE TECHNOLOGY IN	\$1,319.12
10	52640	09/17/13	2206	CYNTHIA A WRIGHT	\$96.60
10	52641	09/17/13	1551	XEROX CORPORATION	\$457.89

Total Amount Reported For SEPTEMBER Board For Approval: \$471,912.37

\*\*\*GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODES 10 & AD\*\*\* \$540,982.80

# West Plains R-VII School District ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NA	ME	AMOUNT
cc	2006	09/11/13	003546	3M COGENT, INC.	88.10
cc	2007	09/11/13	000112	ABC HOME FURNISHINGS	45.00
cc	2008	09/11/13	003349	ALMOST FAMOUS BBQ	25.00
cc	2009	09/11/13	000008	AMAZON.COM BOOKS	120.97
cc	2010	09/11/13	000008	GE MONEY BANK/AMAZON	17,810.19
cc	2010	09/11/13	000186	APPLE COMPUTER INC.	103.18
cc	2012	09/11/13	000187	APPRIVER	981.00
cc	2012	09/11/13	000190	ARES SPORTSWEAR	1,465.89
cc	2013	09/11/13	002737	ATHLETICA, INC.	9.99
cc	2015	09/11/13	000204	AUTO ZONE	99.48
cc	2016	09/11/13	000240	BIG RED BAR-B-QUE	168.00
cc	2017	09/11/13	000277	BROWN FURNITURE	498.95
cc	2018	09/11/13	000279	BSN SPORTS	495.71
cc	2019	09/11/13	000279	US GAMES	70.17
cc	2020	09/11/13	000291	CAAHEP	450.00
cc	2021	09/11/13	001812	CAPITOL PLAZA	338.12
cc	2022	09/11/13	003101	CASEY'S GENERAL STORE #1715	82.72
cc	2023	09/11/13	001760	CCAR	199.00
cc	2024	09/11/13	003007	CHICK-FIL-A	8.67
cc	2025	09/11/13	000336	SCHOOL SPECIALTY/CLASSROOM DIR	202.08
CC	2026	09/11/13	004033	CLASSROOM FRIENDLY SUPPLIES	161.91
cc	2027	09/11/13	001742	CLASSROOM FURNITURE DIRECT	153.77
cc	2028	09/11/13	000034	SCHOOL SPECIALTY	714.46
cc	2029	09/11/13	003023	COLTON'S STEAK HOUSE & GRILL	281.89
cc	2030	09/11/13	003116	COTTAGE FLOWERS & INTERIORS	67.00
cc	2031	09/11/13	000373	COUNTRY MART	422.24
cc	2032	09/11/13	004031	COUNTRY MEATS.COM	267.00
cc	2033	09/11/13	000411	DECKER INC.	70.01
cc	2034	09/11/13	003125	DENNIS' SPECIALTY CUTS	91.55
cc	2035	09/11/13	000428	DICK BLICK	549.94
cc	2036	09/11/13	000437	DOLLAR GENERAL STORE #07371	222.44
cc	2037	09/11/13	003861	DOLLAR TREE STORES, INC	28.12
СС	2038	09/11/13	000438	DOMINOS PIZZA	299.50
СС	2039	09/11/13	003949	EAI EDUCATION	298.50
СС	2040	09/11/13	003317	EDHELPER.COM	35.98
СС	2041	09/11/13	003014	EL CHARRO WEST PLAINS	302.84
СС	2042	09/11/13	003014	EL CHARRO WEST PLAINS	34.03
СС	2043	09/11/13	000482	ELSEVIER	342.78
CC	2044	09/11/13	004039	ENDZONECAMERA.COM	4,400.00
СС	2045	09/11/13	003420	EXXON MOBILE	73.72
СС	2046	09/11/13	000525	FLINN SCIENTIFIC INC.	112.95
СС	2047	09/11/13	000529	FOLLETT	301.14
СС	2048	09/11/13	003953	FROG STREET PRESS, INC.	25.36
СС	2049	09/11/13	003989	FRONTERA GRILL	10.50
€C	2050		004036	FUN AND FUNCTION	75.98
CC	2051	09/11/13	003987	GO AIRPORT EXPRESS MIDWAY	48.00
cc	2052		003229	GODADDY.COM,LLC	101.23
СС	2053		000044	HAMMOND & STEPHENS	55.85
cc	2054		000046	HARCOURT OUTLINES, INC.	977.90
cc	2055		003919	HAYNEEDLE, INC.	88.98
cc	2056		004019	HOOPS KING	46.98
cc	2057	•	003995	HOTEL SAX CHICAGO	740.32
CC	2058		000010	HOUGHTON MIFFLIN CO.	861.60
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#### West Plains R-VII School District ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR N	AME	AMOUNT
СС	2059	09/11/13	000712	HOUSTON NEWSPAPER INC.	377.54
СС	2060	09/11/13	000719	HOWELL OREGON ELECTRIC	1,118.36
CC	2061	09/11/13	002897	HEROES COFFEE	20.00
cc	2062	09/11/13	003986	HSN	186.70
cc	2063	09/11/13	003988	JAMBA JUICE	6.32
СС	2064	09/11/13	000050	KAPLAN EARLY LEARNING CO	896.94
СС	2065	09/11/13	000887	LIBRARY VIDEO COMPANY	149.09
СС	2066	09/11/13	002450	LITTLE CAESAR'S PIZZA	42.86
cc	2067	09/11/13	000908	MAESP	213.00
СС	2068	09/11/13	003990	MAGGIANO'S	14.31
СС	2069	09/11/13	000051	MCGRAW HILL	15,566.73
cc	2070	09/11/13	000946	MCSA OUTREACH	50.00
СС	2071	09/11/13	000982	MISSOURI ACTE	293.20
СС	2072	09/11/13	001080	NAPT	100.00
cc	2073	09/11/13	000084	NASCO	417.97
cc	2074	09/11/13	003289	NEWEGG. COM	27.99
cc	2075	09/11/13	004044	OFFICE MAX	64.29
cc	2076	09/11/13	001132	ORIENTAL TRADING CO.	94.49
cc	2077	09/11/13	001694	OZARK CAFE	134.81
cc	2078	09/11/13	003008	PANERA BREAD	39.63
cc	2079	09/11/13	001150	PARENTS AS TEACHERS	150.00
CC	2080	09/11/13	000055	PEARSON EDUCATION	1,275.54
cc	2081	09/11/13	003370	PIZZA SHACK	85.90
cc	2082	09/11/13	001750	PLANK ROAD PUBLISHING	127.20
cc	2083	09/11/13	001743	POSTMASTER	234.22
CC	2084	09/11/13	003991	POTBELLY SANDWICH WORKS	25.25
cc	2085	09/11/13	003411	QUILL.COM	243.49
CC	2086	09/11/13	004020	R.P.LUMBER CO., INC.	17.10
CC	2087	09/11/13	001227	RAMEYS SUPERMARKET	46.56
CC	2088	09/11/13	001234	REALLY GOOD STUFF INC.	1,821.16
СС	2089	09/11/13	004003	REDCORT SOFTWARE, INC.	2,389.00
CC	2090	09/11/13	001264	ROCHESTER 100 INC.	45.00
CC	2091	09/11/13	002452	SAM'S CLUB #4985	172.58
cc	2092	09/11/13	001288	SAMACO HARDWARE SUPPLY	1,359.00
CC	2093	09/11/13	000063	SCHOOL SPECIALTY	1,429.73 577.39
CC	2094	09/11/13	001309	SCHWEGMAN OFFICE SUPPLY	203.99
CC	2095	09/11/13	001313	SEARS	25.00
cc	2096	09/11/13	001315	SECRETARY OF STATE	1,841.25
CC	2097	09/11/13	001329	SHIFFLER EQUIPMENT SALES	312.79
cc	2098	09/11/13	004038	SOCCER.COM	111.90
CC	2099	09/11/13	001360	SOCIAL STUDIES SCHOOL	75.00
CC	2100	09/11/13	003504	SONIC	10.52
CC	2101	09/11/13	003992	SPECIALTY'S CAFE AND BAKE	29.95
CC	2102	09/11/13	003994	STITCH MAGAZINE STORE SUPPLY WAREHOUSE	37.57
CC	2103	09/11/13	004045	*****	109.00
CC	2104	09/11/13	000129 000129	SUBWAY SUBWAY OF WEST PLAINS	112.83
CC	2105 2106	09/11/13 09/11/13	000129	TEACHER DIRECT	2,498.56
CC	2106	09/11/13	003681	THE DONUT PALACE	171.11
cc cc	2107	09/11/13	003681	THE ECONOMIST	36.00
	2108	09/11/13	003790	THE HOME DEPOT	492.76
CC	2109	09/11/13	003310	HOMEDEPOT.COM	677.97
CC	2110		003310	THIRTY-ONE	291.60
СС	2111	09/11/13	004043	HILLI VIL	271.00

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### West Plains R-VII School District ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING 16:06:41 11 SEP 2013 PAGE 16

Accounts	Payabl	e COMPUTER	Check	Register
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CK CD	CHK NUM	CK DATE	VENDOR N	AME	AMOUNT
СС	2112	09/11/13	000021	TIGER DIRECT INC.	336.78
СС	2113	09/11/13	004000	TRAVELOCITY.COM, LP	94.16
СС	2114	09/11/13	002845	VERIZON WIRELESS	4,542.44
СС	2115	09/11/13	003479	WALGREENS	11.52
сс	2116	09/11/13	001502	WALMART COMMUNITY	8,613.20
		****	GRAND TOTA	L AMOUNT OF ALL CHECKS REPORTED FOR CODE CC *****	85,975.94*

### **REVENUES & EXPENDITURES**

#### PAGE 1

This report includes the month of August.

Printed On: September 11, 2013

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

#### Total Revenue

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	908,184	1,871,777										
2013	859,336	1,801,046	2,924,735	4,689,032	6,988,206	8,768,314	14,907,307	17,171,164	19,081,041	20,969,854	22,905,196	25,004,776
2012	709,840	1,845,276	2,835,233	4,076,622	6,371,858	8,494,376	14,987,431	17,039,668	19,213,557	21,299,183	22,991,597	25,565,764
2011	772,372	1,682,797	2,845,597	4,036,669	5,217,884	8,252,994	14,421,187	16,378,147	18,488,290	20,242,083	22,550,815	24,998,561

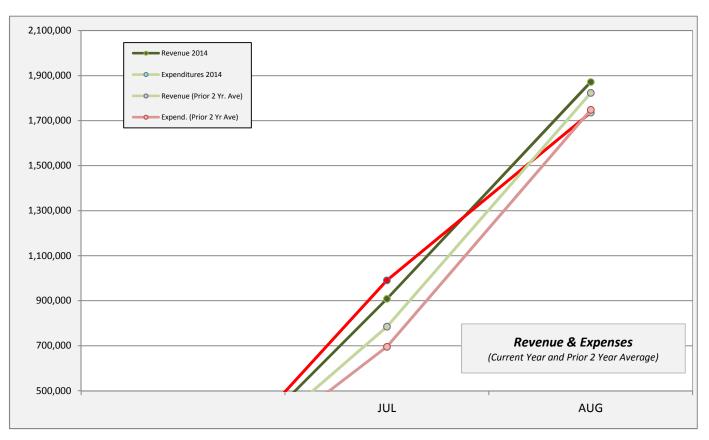
#### **Total Expenditures**

	JUL	AUG	SEP	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	990,323	1,736,152										
2013	776,580	2,192,147	4,464,166	6,445,389	8,654,142	10,710,453	12,664,819	14,565,597	16,500,946	18,863,877	20,947,290	25,282,520
2012	613,980	1,303,196	3,515,431	5,561,519	7,576,603	9,547,103	11,895,664	13,859,382	16,397,036	18,415,938	20,262,826	25,234,069
2011	552,113	1,429,373	3,356,441	5,556,335	7,390,174	9,543,852	11,448,988	13,635,476	15,804,712	17,695,559	19,534,175	25,179,463

#### Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014	-82,139	135,625										
2013	82,757	-391,100	-1,539,431	-1,756,357	-1,665,935	-1,942,138	2,242,488	2,605,566	2,580,095	2,105,977	1,957,906	-277,743
2012	95,860	542,081	-680,198	-1,484,897	-1,204,745	-1,052,726	3,091,768	3,180,286	2,816,520	2,883,245	2,728,772	331,695
2011	220,259	253,424	-510,845	-1,519,666	-2,172,290	-1,290,858	2,972,199	2,742,671	2,683,578	2,546,524	3,016,640	-180,901

	Revenue Budget	Through AUG	Total	% of Actual Through AUG	Estimate based on Prior Year %	Expense Budget	Through AUG	Total	% of Actual Through AUG	Estimate based on Prior Year %
2014	24,082,245	1,871,777	1,923,485			25,568,294	1,736,152	2,035,208		
2013	25,428,180	1,801,046	25,004,776	7.20		26,628,503	2,192,147	25,282,520		
2012	24,318,640	1,845,276	25,565,764	7.22		24,868,899	1,303,196	25,234,069	5.16	
2011	23,735,379	1,682,797	24,998,562	6.73		23,910,510	1,429,373	25,224,493	5.67	



### September Program Evaluations

1. Transportation
2. Communications
3 Health & Wellness

# WEST PLAINS R-VII SCHOOLS Program Evaluation

Date: September 2013

Program Title: **Transportation** 

#### **Program Evaluation Committee:**

Dr. John Mulford, Supt., West Plains
Scott Smith, Asst. Supt., West Plains
Robert Pekarek, Transportation Dir.
Seth Huddleston, SF Principal
Donnie Miller, Elementary Principal
Lenny Eagleman, MS Principal
Jack Randolph, HS Principal
Jim Laughary, SCCC Dir.
Amy Ross, Special Services Dir.
Lana Snodgrass, Communication
&Community Relations Dir.

Donnie Luna, Asst. Principal Elementary
Sandy Hill, Asst. Principal, High School
Erica Walker, Asst. Principal, Middle School
Kevin Hedden, Asst. Principal, High School
Greg Simpkins, Athletics Director
Brad Jones, Law Enforcement
Alva Parks, Bus Mechanic
Linda Taylor, Bus Driver, West Plains
Randy Fukasawa, Office Manager
Gust Steckman, Certified Trainer
Bruce Collins, Dir. Trans., Fairview
Dan Holloway, Dir. Trans., Junction Hill

#### Program Objectives and Goals:

- 1. To provide a safe and efficient means for student transportation to and from school and school events.
- 2. Increase awareness of school bus safety in the community and school.
- 3. Increase parental awareness of services provided by the transportation department.
- 4. Support our students to help them achieve our districts Mission Statement.

#### Program Description:

Our school buses provide the safest means of transportation for students. All of our drivers must have a yearly physical and are subject to random drug testing. All drivers are tested by the Missouri Highway Patrol and must meet the standards set by the Department of Elementary and Secondary Education which includes a minimum of 8 hours of training each year. In addition, the buses are inspected twice a year and are subject to random inspections by the Missouri Highway Patrol. The drivers are informed of all state and board policies and procedures which are noted in their Rules and Procedures Manuals or updated by memos. The drivers and their students are provided information and training for emergencies.

Our filing system enables us to keep track of the ridership, emergency contacts, and bus stop locations also it enables us to schedule our route times so the buses arrive at the proper schools on time. All bus stops are evaluated for their safety as well as all

loading and unloading zones at the schools, making sure that the proper signs are posted and the lots are properly marked and clearly painted.

Activity trips are requested by the individual schools, scheduled by the High School Assistant Principal and routed by the Transportation Office Manager.

The Transportation Department provides safety instructions to Head Start students and at Elementary registration to help new students understand the importance of following the bus rules for their safety.

#### Program Evaluation Criteria:

- 1. Analysis of bus routes and drivers to improve our efficiency and safety.
- 2. Analysis of equipment for safety and reliability.
- 3. Safety programs are provided for Elementary and South Fork schools.
- 4. Elementary, Middle School and South Fork drivers attend open house to meet parents and students to answer questions regarding route scheduling.

#### Data to be collected and analyzed for evaluation:

- 1. Ride along with the drivers on their routes, spot check routes and view videos.
- 2. Make sure all of our buses meet the Missouri School Bus Standards also evaluating the results of our 2 state inspections.
- 3. View videos on student's behavior.
- 4. Evaluate feedback received from both the drivers and the parents.

#### Program Strengths:

- 1. Positive communication between management and employees has helped retain drivers in the district.
- 2. Our safety record reflects 90-100% passing rate on state inspections and no major accidents.
- 3. The implementation of our safety policies is done through our drivers meetings. Missouri law requires that all drivers meet for 8 hours yearly for updates on safety policies and procedures.
- 4. Professionalism is shown by drivers when working with parents and students.
- 5. Positive relationships are established between drivers and students through friendly greetings and conversations.
- 6. The process for scheduling trips is efficient.
- 7. The flexibility of our department enhances delivery of services and ability to build relationships with all constituents.
- 8. The parent loading area at middle school and bus loading area for middle school and high school have improved safety for students in those buildings.
- 9. Our communication system allows us the ability to communicate clearly with all our buses throughout our entire district.
- 10. All buses are equipped with a child reminder safety system which guards against any child being left on the bus.
- 11. All drivers attend open house at their appropriate schools to assist students and their parents with their transportation needs.

- 12. To help promote good behavior we use positive reinforcement by awarding the most outstanding student and the most improved student from each bus with medals at the end of the year transportation ceremony for drivers and students.
- 13. Working with the Elementary School implementing Positive Behavior Support (PBS) program.
- 14. Extend time allowed for sending school students to board their buses following dismissal.
- 15. Use the Resource Officer to control traffic flow out of student parking lot following dismissal.
- 16. We are the recipients of the Exemplary School Bus Maintenance Award from The Department of Elementary and Secondary Education and the Total Fleet Award from the Missouri State Highway Patrol for Exemplary School Bus Maintenance Program for achieving 100% Passage. We have achieved these awards for the past three consecutive years.
- 17. We still maintain 11 bus routes efficiently even with the drop in state funding.
- 18. We work with the West Plains Police Dept. utilizing their electric speed monitoring sign to make drivers aware of the school zone speed limit.

#### Program Concerns:

- 1. Traffic being stopped on Highway 160 because of the traffic on Allen St. not allowing buses #7 and #8 to turn into the bus parking lot in the morning to drop off students.
- 2. To reduce traffic congestion in the afternoon as the buses depart from the High School parking lot onto Howell Ave.
- 3. The district bus fleet will need to be updated due to age and mileage obtained on the busses as well as the increasing maintenance costs.

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

ACTION STEP	PERSON(S) RESPONSIBLE	TIME FRAME FOR COMPLETION
To alleviate the traffic congestion on Highway 160, buses #7 and #8 will be rerouted to Howell St. then to Session St. and then on to Allen St. to enter the bus parking lot.	School Principal Asst. Principal Transportation Director	October 2013

To alleviate the problem of congestion on Howell Ave., buses #2 and #3 will exit the loading zone to the rear of the Middle School onto Allen St.	School Principal Asst. Principals Transportation Director	October 2013
To address the issue of updating the fleet a process of purchasing 2-3 busses annually will be implemented and the option of contracted services will be evaluated.	Transportation Director Assistant Superintendent of Student Services	July 2014

Process for Disseminating Finding of Evaluation:
 1. Board Meetings
 2. Drivers Meetings

#### **West Plains School District**



#### **Communications & Community Relations Program Evaluation**

Date: September 10, 2013

Program Title: Communications

#### **Program Mission:**

The Communications and Community Relations office plays a central role in engaging all stakeholders by fostering two-way communication. The office is responsible for the district's internal and external communications, media relations, website, newsletters, and other publications.

#### Program Description:

West Plains School District has made a commitment to provide information and two-way communication with the community and district staff. The district has developed a Comprehensive School Improvement Plan (CSIP) that has provided a framework for the work and improvements of the district. A special emphasis has been made in the areas of attendance, parental involvement, achievement, and culture. Communication is a key in making these four areas flourish.

This communication plan was constructed to establish a complete communications process for West Plains Schools. This plan provides a strategic plan for carrying out all major communications throughout the district.

The Communications Plan is intended to:

- 1. Establish a communications program that directly helps the district achieve its strategic goals in accordance to the CSIP.
- 2. The plan is intended to build relationships with all those involved in the district.
- 3. Provide focus and direction for messages and methods of communications that support district goals.
- 4. Allow for accurate representation of the district to its audiences (internal & external).

This communication plan will provide a clear vision for the district as it makes efforts to create stronger relationships with its audiences.

#### <u>Program Strengths:</u>

- 1. West Plains Schools has a position dedicated to overseeing that district communication is consistent and accurate for its faculty and staff, as well as the area community.
- 2. The community has access to district information on the district website, ZizzerPride E-News, District App, Facebook, Twitter, radio shows and more; each method portraying the district in a positive manner and as a place that values students and achievement.
- 3. Through the communications office, more faculty and staff feel better informed than ever before, specifically due to the nature of quality, consistent information.

Objectives	Progress	Completed Actions/Projects Implemented
1. Build strong, lasting community partnerships through reciprocal involvement in projects and events to increase interest and pride in school achievement for all stakeholders.	On going	Zizzer Advisory Council. ZizzerPride E- News. Parent Link Calling System, Parent Link App and The R.E.D. Magazine.
2. Increase awareness of educational opportunities and needs.	On going	Relationships established with area media. Weekly Radio Shows. Website. Communicated educational successes to public via media, newsletters and presentations at civic organizations.
3. Increase parent involvement and participation in educational programs: including an understanding of commonly used technologies and technology integration.	In Progress	Zizzer Advisory Council, The R.E.D. Magazine, Zizzer Pride E-News, Parent Link Calling System, Parent Link App, Digital Signs.
4. Administrators and technology staff will provide initial and quarterly training each year for 100% of teachers/staff to support the system for accessing student information by students, staff, parents, and community.	In Progress	Staff/Faculty contact information available to parents on website and ParentLink App. Educational resources for students and parents are provided on website as well as teacher resources. Parent portal training. Provide website and ParentLink development training to all faculties.

#### <u>Program Plans/Recommendations for Program Improvement:</u>

- 1. Each building in the district should identify its communication goals and develop structures for disseminating information both internally and externally.
- 2. Improve internal communication.
- 3. The new ParentLink 9 suite is designed to be a complete parent and community relationship management system that unifies communication and management tools into a single platform. It meets current communication needs for sending announcements, attendance, emergency messages via phone, text and email. The latest flagship is the new custom district app that gives the district a mobile presence and a more convenient resource for all constituent groups to stay informed and involved.
- 4. Establish/develop a communication crisis plan.
- 5. Establish West Plains Schools Alumni Association.
- 6. Ensure a welcoming and customer-friendly environment in all district buildings.
- 7. Promote/Brand district
- 8. Trademark and copyright district logos
- 9. Promote CSIP with posters across district.
- 10. Promote advertising on website and e-newsletters.

- 11. Establish centralized student registration center and an online registration process for new and returning students.
- 12. Help to promote West Plains Educational Foundation.
- 13. Promote online and storefront Zizzer Shop for all students, parents and patrons to purchase Zizzer memorabilia.

## WEST PLAINS R-VII SCHOOLS Program Evaluation

Date: September 2013

Program Title: **Health Services** 

On September 5, 2013, the committee met to discuss the Health Services Program. The district currently employees three full time nurses and two part time nurses to cover the nursing offices at WPE, WPMS, WPHS, and South Fork. Each building is equipped with an AED as well as an Epipen and a rescue inhaler for emergencies. At the beginning of the year, nurses are very busy collecting pertinent health information on students to ensure that all needs are identified. The annual immunization report is due October 15 to the Missouri Department of Health and Senior Services. Each nurse is responsible for obtaining immunization records for each student in their building. The school nurse in each building collaborates with the counselors, administrators and teachers in reporting suspected child abuse and neglect to the Missouri Division of Family Services (DFS).

The elementary school on average sees 75 students a day including a newly diagnosed diabetic, a student with CP, a student who has an ileostomy, and four students with a seizure disorder requiring medication. The elementary school also has 12 students who take daily meds in the nurse's offices and 20 who have inhalers they use as needed. The elementary nurse's office is a very busy place and we utilize one full time nurse as well as a part time nurse. This year we are trying to incorporate more teaching in the classroom. Topics such as healthy eating habits, exercise, and good hygiene are presented to students. The nurses are currently working on hearing and vision screenings on each student.

The middle school on average sees 50 students a day including a Type I Diabetic, five seizure students, and one student receiving daily medication. The middle school also has several students who are asthmatic and have rescue inhalers in the nurse's office. The middle school nurse is currently working on vision and hearing screenings on 5<sup>th</sup> and 7<sup>th</sup> grade students. In the spring, scoliosis screenings are performed on 6<sup>th</sup> grade female students and all of 8<sup>th</sup> grade students. All 5<sup>th</sup> grade students participate in the Always Changing/Always Growing Puberty Program instructed by the school nurse.

The high school on average sees 75 students a day including four diabetics, five seizure students, and four students who take daily medication for ADHD. Several students carry a rescue inhaler and at this time ten students have inhalers in the nurse's office. The high school nurse is the school liaison and is responsible for reporting suspected child abuse and neglect to Children's Services (DFS). The high school nurse works with the counselor's office on helping students who suffer from anxiety/depression and other emotional issues.

The South Fork nurse is part time and on average sees 20 students a day. The nurse is currently working completing vision and hearing screenings on each student. In the

spring, scoliosis screenings are performed on 6<sup>th</sup> grade female students and all. All 5<sup>th</sup> grade students participate in the Always Changing/Always Growing Puberty Program instructed by the school nurse.

# West Plains & South Fork Elementary School Standards Based Grade Card Fourth Grade

Academic Key	
Exceeding State of Missouri and District Standards	4
Meeting State of Missouri and District Standards	3
Working Toward State of Missouri and District Standards	2
Not Meeting State of Missouri and District Standards	1
Not Assessed at this time	NA

Math				
Operations and Algebraic Thinking	1	2	3	4
Add whole numbers				
Subtract whole numbers				
Multiply whole numbers				
Divide whole numbers				
Solve multi-step word problems using addition				
Solve multi-step word problems using subtraction				
Solve multi-step word problems using multiplication				
Solve multi-step word problems using division				
Knows multiplication facts fluently				
Knows multiplication division facts fluently				
Number Sense and Operations in Base Ten	1	2	3	4
Read, write, and compare multi-digit whole numbers				
Multiply a 2 digit whole number by a 2 digit whole number				
Multiply a 4-digit whole number by a one digit whole number				
Divide a 4 digit whole number by a 1 digit whole number				
Number Sense and Operations: Fractions	1	2	3	4
Compare 2 fractions with different denominators and numerators				
Add and subtract fractions with like denominators				
Geometry	1	2	3	4
Draw and identify lines and angles, and classify shapes by their properties				
Measurement and Data:	1	2	3	4
Solves problems involving measurement				
Converts units of measure				
Creates and interprets data				

# West Plains & South Fork Elementary School Standards Based Grade Card Fourth Grade

Academic Key	
Exceeding State of Missouri and District Standards	4
Meeting State of Missouri and District Standards	3
Working Toward State of Missouri and District Standards	2
Not Meeting State of Missouri and District Standards	1
Not Assessed at this time	NA

Social Studies				
Principles of the Republic	1	2	3	4
Identify and explain why Missouri has a constitution and why the state makes and				
enforces laws				
Identify rights included in the Bill of Rights, including freedoms of religion, speech, press;				
to assemble peacefully; to petition to the government; and to be treated fairly by the				
government.				
Explain the major purpose of the Constitution and the Bill of Rights				
Principles and Processes of Governance Systems	1	2	3	4
Identify and explain the functions of the three branches of government in the state				
government				
Missouri, United States and World History	1	2	3	4
Identify and describe the signficance of the individuals from Missouri who have made				
contributions to our state and national heritage				
Outline issues of Missouri statehood, such as the Missouri Compromise				
Summarize the events in westward expansion, including people's motivation, their				
hardships, and Missouri as a jumping-off point to the West; Evaluate the impact on Native				
Americans of Missouri				
Describe the contributions of Thomas Jefferson				
Sequence and describe the importance of the Louisiana Purchae and the Lewis and Clark				
Expedition				
Explain Missouri's role in the Civil War (i.e., Missouri as a border state) and the changes in				
Missouri since the Civil War in education, transportation, and communication				
Economic Concepts and Principles	1	2	3	4
Compare saving and financial investment				
Explain supply and demand				
Explain how the state gets the money it needs to provide goods and services				
Elements of Geographical Study and Analysis	1	2	3	4
Locate Kansas City, Springfield, St. Louis, Jefferson City, Columbia, and St. Joseph				
Compare regions (e.g., explain how life in a city region is different from life in a rural				
region)				

# West Plains & South Fork Elementary School Standards Based Grade Card Fourth Grade

Academic Key	
Exceeding State of Missouri and District Standards	4
Meeting State of Missouri and District Standards	3
Working Toward State of Missouri and District Standards	2
Not Meeting State of Missouri and District Standards	1
Not Assessed at this time	NA

Science				
Physical Science				
Energy	1	2	3	4
Use evidence to construct an explanation relating the speed of an object to the				
energy of the object				
Predict outcomes about changes in energy that occur when objects collide.				
Design, test, and refine electrical circuits that convert electrical energy into				
motion energy with light, sound, heat, or motion.				
Waves and Their Applications in Technology for Information Transfer	1	2	3	4
Develop a model of waves to describe patterns in terms of amplitude and				
wavelengths (may include diagrams, analogies, and physical models)				
Develop a model to describe the light reflecting from objects and entering the eye				
allows objects to be seen.				
Life Science	1	2	3	4
Construct an argument that plants and animals have internal and external				
structures that function to support survival, growth, behavior, and reproduction				
(i.e., thorns, stems, roots, colored petals, heart, stomach, lung, brain, and skin)				
Use a model to show different sense receptors are specialized for particular kinds				
of information, which may be then processed by the animal's brain. Animals are				
able to use their perceptions and memories to guide their actions.				
Earth Science	1	2	3	4
Identify evidence from patterns in rock formations which include rock layers with				
marine shell fossils above rock layers with plant fossils and no shells, including a				
change over time				
Water, ice, wind, or vegetation help to shape the land and affects the types of				
living things found in a region.				
Living things affect the physical shape of their regions (i.e., feral hogs)				
Maps can help locate the different land and water features of earth				

### West Plains & South Fork Elementary School Standards Based Grade Card

### **Fourth Grade**

Academic Key	
Exceeding State of Missouri and District Standards	4
Meeting State of Missouri and District Standards	3
Working Toward State of Missouri and District Standards	2
Not Meeting State of Missouri and District Standards	1
Not Assessed at this time	NA

English Language ArtsReading				
Foundational Skills	1	2	3	4
Reads accurately and fluently to support comprehension on grade level text.				
Knows and applies grade-level phonics and word analysis skills in decoding words.				
Reading Level				
Literature/Informational Text	1	2	3	4
Refers to details and examples in a text when explaining what the text says and				
when drawing inferences.				
Describe in detail a character, setting, or event in a story or drama, drawing on				
specific details. (Ex. Characters' thoughts, words, and/or actions)				
Uses details from the text to:	1	2	3	4
Explain sequence of events				
Determine main idea and details				
Summarize and paraphrase the text				
Make Predictions				
Determine author's purpose				
Read and comprehend informational texts across all content areas, with				
scaffolding as needed at the high end of the range.				

# West Plains & South Fork Elementary School Standards Based Grade Card Fourth Grade

Academic Key	
Exceeding State of Missouri and District Standards	4
Meeting State of Missouri and District Standards	3
Working Toward State of Missouri and District Standards	2
Not Meeting State of Missouri and District Standards	1
Not Assessed at this time	NA

Fuelish Lenguege Auto Muiting				
English Language ArtsWriting				
Text Types and Purposes	1	2	3	4
Writes to communicate ideas and information effectively				
Production and Distribution	1	2	3	4
Produces narrative, opinion, and informative writing in which the development				
and organization is appropriate to task, purpose, and audience				
Research to Build and Present Knowledge	1	2	3	4
Conducts short research projects that build knowledge through investigation of				
different aspects ofa topic				
Language	1	2	3	4
Demonstrates command of the conventions of standard English grammar and				
usage when writing or speaking.				
Uses correct capitalization, punctuation, and spelling when writing				
Determine the meaning of unknown and multiple meaning words based on grade				
level reading and content.				
Demonstrate understanding of figurative language, word relationships, and				
nuances in word meanings.				
Acquires and uses grade-level appropriate vocabulary				
English Language ArtsListening and Speaking				
Comprehension and Collaboration	1	2	3	4
Effectively engages in discussions within a group				
Presentation of Knowledge and Ideas	1	2	3	4
Presents information with appropriate facts and relevant, descriptive ideas				
Speaks clearly with appropriate pace, volume, and expression				

#### West Plains R-7 Mission, Vision, and Goals

#### Mission:

Excellence in Education, Service, Life

#### Vision:

The West Plains R-7 Board of Education is committed to ensuring that the West Plains R-7 school system considers the best interest of our students as the guiding principle in the decision making process for the Board of Education and all administrators, faculty, and staff. Our district will exhibit superior performance in all facets of educational programming including faculty development, student achievement, and community participation when compared to state and national benchmarks. We will employ both world class strategies and local values to provide a safe, enriching environment for faculty, staff, and students of all ages. We will provide students with opportunities for a variety of experiences that will assist them in the discovery and development of their strengths for a lifetime of success and service to the community.

#### Goals:

- 1. Improve academic achievement in at least one core area for each student on an annual basis.
- 2. Provide opportunities and incentives for each student to participate in community service.
- 3. Ensure a safe environment that promotes excellence for students, faculty, and staff.
- 4. Communicate effectively on all levels.
- 5. Attract, retain, and continually develop a highly qualified and professional administration, faculty, and staff.
- 6. Operate in a fiscally responsible manner by being good stewards of patron resources.



# GIFTED PROGRAM HANDBOOK

West Plains R-VII School District
305 Valley View Drive
West Plains, MO 65775
www.zizzers.org
Adopted by Board of Education - September 2013



### Board of Education 2013-14

Jim Thompson
Bo Pace
Cindy Tyree
Sam Riggs
Lee Freeman
Brian Mitchell
Elizabeth Grisham

### Superintendent of Schools Dr. John Mulford

**Gifted Staff** 

ELEMENTARY/MIDDLESCHOOL Nancy Poppe

HIGH SCHOOL Stephanie Smith

Program Administrator

Amy Ross, Special Services Coordinator

Karen Sholes. Assistant Coordinator

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Appendix



#### **Program Goals**

The Missouri Show-Me Standards approved by the Missouri State Board of Education in 1996 provide the basis for the goals of the Gifted Program. These goals provide students with support and structure for finding challenge in the school environment. Meeting these goals and standards will also ensure that students will leave the West Plains School District having a solid foundation of knowledge, skills, and competencies that are essential to leading productive and fulfilling lives. It is the mission of the West Plains School District to "maximize educational opportunities while creating productive citizens."

#### Goals to address in performance areas include:

- Students will acquire the knowledge and skills to communicate effectively within and beyond the classroom.
- Students will acquire the knowledge and skills to gather, analyze, and apply information and ideas.
- Students will acquire the knowledge and skills to recognize and solve problems.
- Students will acquire the knowledge and skills to creatively evaluate, redefine, and generate divergent solutions and products.
- Students will acquire the knowledge and skills to make decisions and act as responsible members of society.

#### Goals to address in content areas include:

- Students will acquire a solid foundation in the disciplines of communication arts, mathematics, science, social studies and the arts.
- Students will apply knowledge of disciplines to produce work that reflects individuality and creativity and is advanced in relation to other students of similar age and experience.



#### **Program Rationale**

All pupils have special talents and abilities. The philosophy of the West Plains School District is that every student should make the most of his/her potential. Programs for identified gifted students are a result of this philosophy and this commitment. Giftedness is an indication of ability; it is not an automatic guarantee of success. In addition to a student's potential, teachers, parents, and administrators must exert their own creative and intellectual abilities to challenge and motivate gifted students. Services to gifted students exist to provide gifted students with both challenging and diverse opportunities to prepare them for the future.



#### **Definition of Gifted**

Through the leadership of the United State Department of Education and the State of Missouri, the West Plains School District accepts the commitment to provide academic and personal success for all students including those who are cognitively advanced.

Gifted and talented children are by virtue of outstanding abilities those identified by professionally qualified persons as being capable of high performance. These children require differentiated educational programs and/or services beyond those normally provided by the regular school program in order to realize their contribution to self and society.

-U.S. Office of Educational Report to Congress

#### Missouri Statute

<u>Section 162.675. RSMo</u>, defines gifted children as "those children who exhibit precocious development of mental capacity and learning potential as determined by competent professional evaluation to the extent that continued educational growth and stimulation could best be served by an

academic environment beyond that offered through a standard grade level curriculum."

Section 162.720, RSMo, states that school districts may establish programs for gifted children "where a sufficient number of children are determined to be gifted and their development requires programs or services beyond the level of those ordinarily provided in regular public school programs. . . ." and states that the State Board of Education "shall determine standards for such programs. Approval of such programs shall be made by the State Department of Education based upon project applications submitted each year."



#### **Program Design**

The West Plains School District is committed to providing an educational program in which students may grow to become productive and contributing members of society. The Gifted Program is designed to provide an array of learning opportunities that help students realize their potential, instills a desire to develop their talents and abilities, and encourages scholastic rigor.

#### Elementary Program (Grades 1 – 4) and South Fork (Grade 1-6)

Students in grades one through six participate in a "pull out" program known as S.O.A.R. The S.O.A.R. (Students Organizing and Researching) program provides services for students in first thru fourth grade at West Plains elementary and grades first thru sixth grade at South Fork Elementary. This program provides pull-out services for 150 minutes per week. A certified gifted specialist provides a curriculum that focuses on communication, research skills, thinking skills and problem solving, creative expression, and affective education The S.O.A.R. program also endeavors to make its resources available to the regular classroom teachers. Materials may be checked out by classroom teachers for use in their classrooms. S.O.A.R. students, at classroom teacher request, develop and provide presentations to supplement classroom lessons. Teachers are invited to the S.O.A.R. classroom for in-service on gifted characteristics, appropriate materials and activities.

#### Middle School Program (Grade 5 - 8)

Students in grades seven through eight participate in a program known as S.E.A.R.C.H. (Students Exploring Analyzing Researching Creating Hypothesis). Students meet with a certified gifted teacher during their Reading period each day. Gifted students are placed in a special Reading class that provides instruction in grade level GLE's but also allows opportunities for gifted enrichment including the areas of communication, research skills, thinking skills and problem solving, creative expression, and affective education. Students who have been previously served by the S.O.A.R. program are eligible to participate in the middle school gifted classes without further identification processes. A student not previously placed in the gifted program may be screened as identified in the assessment section

#### **High School Program (Grades 9 – 12)**

At the high school level, services to the gifted population are provided through a gifted resource educator. This gifted resource educator is available each day to assist students who participate in the Gifted Services Program. The services of the G.E.S. program include:

- Services targeting the social/emotional needs of identified gifted students.
- College/Career counseling
- Selection/planning/scheduling of college entrance exams.
- Distance learning and correspondence courses, and schedule planning.
- Assisting with post-secondary school research selection, admissions procedures and completing scholarship applications.
- Monitoring identified students' progress in any of the above activities.
- Working with regular classroom teachers and modifying regular classroom curriculum to meet the needs of identified gifted students.



#### **GENERAL IDENTIFICATION**

Students selected for the Gifted Program are not selected as a reward for either good performance or model behavior but because they have special needs. Therefore, the goal of the identification process is to apply comprehensive and unbiased procedures to find students who possess superior abilities and/or potential in the areas of general intellectual ability and/or specific ability aptitude.

#### <u>Testing Referral – Grades 1st-8th</u>

The gifted staff will provide guidance to classroom teachers in making referrals for the gifted program. Special emphasis will be given to this at the beginning meeting in August each year. Each school year, an article is placed in the District's newsletter briefly describing the referral and identification process. A checklist is provided to each teacher to help them clarify what a gifted child "looks like" and whether a referral should be made. A teacher or parent may refer a student any time during the school year.

Students in grades 3rd-8th in the West Plains School District participate in a standardized assessment each spring. The building counselors and the gifted education staff will review the results of those tests when they return in the fall. Students who score about the 95% percentile in two areas on that standardized assessment are considered for referral to the gifted program.

At the high school level, any student may be referred at any time. The testing process will follow the same guidelines as the other buildings.

#### **Selection Process**

The Missouri Department of Education has established the identification criteria for participating students. These criteria are based on test scores and nominations. To qualify for the gifted program, students must meet both state and West Plains district guidelines.

#### Criteria are as follows:

Criterion 1 – Candidates for the gifted program must obtain two nominations from teachers. Nominations must come from teachers who have provided instruction to the student for at least one quarter.

Criterion 2 – a standardized, nationally normed measure of academic achievement from a test such as the Wechsler Individual Achievement Test (WIATT II).

Criterion 2 - a gifted observation scale such as the Scales for Identifying Gifted Students (SIGS) will be completed by two teachers and a parent/counselor for each student referred.

Criterion 3 – a global measure of intelligence from the WISC-IV or another approved test.

The parental permission to test and all testing results will be kept on file in the student's permanent record in the school office. That file will move to the next school as a student moves through the school system.

#### **Alternative Testing Procedures**

Alternative testing procedures such as tests given in the native language, nonverbal IQ testing, etc. will be considered if such a need is warranted. Other adaptations may also be appropriate. The examples listed above do not include all possibilities. Any special conditions that may impact the testing process should be brought to the attention of the counselor or gifted teacher in each building. Students with learning disabilities, visual or hearing impairments, physical challenges, or behavioral difficulties will not be excluded from the gifted program solely on these conditions. The school district recognizes that there are various, and possibly negative, manifestations of giftedness that may make it difficult to identity that student. The West Plains School District pledges to make every effort to identity all gifted students.

#### **Re-evaluation Procedure**

Students who do not meet entrance criteria after a screening or a full evaluation administered by the West Plains School District are eligible for retesting by school personnel. Retesting can be requested by a parent or staff member by using a standard referral form. If requested, the West Plains School District will provide up to two full evaluations per student for the duration of the student's enrollment in the district. Students can be considered for retesting by the gifted program after two years have elapsed since the initial evaluation took place. For students who did not meet the minimum screening score (95%) on the WISC IV, one year must elapse before that test can be re-administered.

#### <u>Appeals</u>

The appeal process begins at the building level. The parent/guardian or staff member must submit to the principal or gifted coordinator a written request to appeal a student's placement decision. The building gifted teacher, principal or counselor arranges an appeals meeting. The purpose of an appeal is to allow the person or persons advocating student admission to submit additional information that was not available during the original screening. The gifted review team hearing an appeal is comprised of a building administrator, gifted teacher, counselor, teacher(s), gifted coordinator, parent/ guardian and student, if appropriate, and one additional member at the parent's/guardian's request. Every consideration of the new data will be made. Parents/guardians will be notified by letter of the gifted review team's decision within two weeks of the appeals meeting.

If an appeal is submitted two years or more after the most recent evaluation, all data, including what is submitted on appeal, will be updated and reviewed.

#### **Transfer Student**

Students who were previously in a gifted program and have recently transferred to the West Plains School District shall be placed in the Gifted Program if all of the following conditions are met:

- The student must previously have been placed in a state-assisted gifted program.
- The areas addressed by the programs must be similar: i.e. both are general academic programs, etc.
- The student meets or exceeds the selection criteria established by the WPSD for placement in its gifted program.

It is the parents'/guardians' responsibility to inform the building counselor or gifted instructor of their child's placement in a previous state approved gifted program.



#### **Gifted Program Exit Procedures**

Once students are identified for the *Gifted Program*, the West Plains School District staff makes a commitment to work with them for success. However, students may, occasionally, need to be considered for withdrawal from the *Gifted Program*. Students may be withdrawn from these programs via either a furlough or formal withdrawal process. In order for a student to be placed on probation, given a furlough, or withdrawn from the *Gifted Program*, the following process must be followed.

PRIOR TO ANY FURLOUGH OR WITHDRAWAL REQUEST, A CONFERENCE BETWEEN PARENT/GUARDIAN, GIFTED SPECIALIST, AND STUDENT MUST BE HELD.

#### <u>Furlough</u>

A furlough is an authorized leave of absence from the *Gifted Program*Furloughs may not exceed one school year. In order for a furlough to be granted, an application for furlough shall be obtained from the building gifted teacher and must be submitted to the gifted teacher or counselor. (See Furlough Request Form.). Reasons for a furlough could include, but are not limited to the following:

- Increased demand upon time caused by scheduling or extra-curricular activities;
- Prolonged illness;
- Emotional problems stemming from self, school, or home;
- Inability to participate because of course scheduling conflicts;
- Unsatisfactory performance;
- Desire to circumvent potential problems arising from placement (example: inability to keep up with regular classroom work).

Furlough should not be initiated until after the first six weeks period unless the student is experiencing a crisis.

#### Furlough Process:

- Furlough Request Form is submitted to the building gifted teacher or counselor.
- Building counselor schedules furlough conference.
- Furlough conference is held with student, parents, teacher(s), gifted teacher, counselor, and other appropriate persons.
- The decision will be made at the conference.
- A follow-up conference will be scheduled as needed.
- No more than two furloughs should be requested per student except for extreme circumstances. After two furlough requests withdrawal procedures will be initiated.

NOTE: A furlough should NOT be used as a disciplinary tool and should be granted without adding undue pressure or prejudice to the student.

#### **Formal Withdrawal Procedures**

PRIOR TO ANY FURLOUGH OR WITHDRAWAL REQUEST, A CONFERENCE BETWEEN PARENT/GUARDIAN, GIFTED SPECIALIST, AND STUDENT MUST BE HELD.

#### **School Requested**

Once students are identified for the *Gifted Program*, the West Plains School District staff makes a commitment to work with them for success. However, students may, occasionally, not be performing in accordance with the standards established for the *Gifted Program*, even with the help of the staff. These students are placed on probation. Students will be allowed to continue participation in the *Gifted Program* as long as they are making positive contributions to the program, working with others in a spirit of cooperation, acting in a responsible manner while participating in the program and maintaining appropriate levels of achievement in the regular education program. Students who consistently perform below expected standards will be withdrawn and placed in appropriate classes. Withdrawal of students from the *Gifted Program* will be based on multiple criteria, including student performance in the program and what is determined to be in the best interest of the student.

In order for a student to be placed on probation or withdrawn from the *Gifted Program*, the following process must be followed.

#### Withdrawal Process (Grades 1 – 12)

- 1. A formal conference is held between parent, gifted teacher, counselor and student.
- Concern is voiced by a parent/guardian, student, teacher, counselor or administrator. A Withdrawal Request Form is completed by the person making the withdrawal request and submitted to the gifted teacher, counselor or to the building principal. (See Withdrawal Request Form.)
- 3. During the conference, the following decisions may made:
  - a. That a plan for improvement and probationary process be developed.
  - b. That a furlough (limited to the current school year) be granted with
  - c. To initiate a formal withdrawal from the program.
- 4. Appeals are made to the gifted coordinator.
- 5. Should a student be withdrawn from the program, exiting should be accomplished in such a manner as to avoid adding undue pressure to the student or parent/guardian without prejudice.
- 6. Students who are withdrawn from either program will remain eligible for participation at a later date. The student must qualify under the current matrix criteria to support that the student is being placed in appropriate programming. An appropriate time for entry will be determined by the gifted coordinator. A formal request to re-enter the program must be completed and approved before a student can reenter either program. Parents/guardians will be notified and consulted regarding their child's re-entry to the program.

#### Parent/Guardian Request to Withdraw from Program

The parent/guardian of a gifted student may request that his or her child be withdrawn from the *Gifted Program* at any time. This request should come in writing to the building principal. (See Withdrawal Request Form.)

While parents/guardians may withdraw a student from the program at any time, withdrawals, other than furlough requests, are considered formal exits from the program with re-entry only after consultation with the gifted coordinator's office.

#### Gifted Program Re-entry Procedures

A re-entry form should be obtained from the building gifted teacher or counselor. This form should be completed and submitted to the gifted teacher or counselor for consideration. (See Re-entry Form.) An appropriate time for entry will be determined by the gifted coordinator. Parents/guardians will be notified and consulted regarding their child's re-entry to the program.



#### **Participation of Non-Public Students**

Gifted education and related services are available to students enrolled in non-public schools who reside in the West Plains School District. Students in non-public schools will follow the same identification procedures as district students. Non-public students who take part in the *Gifted Program* must:

- Be a resident in the West Plains School District,
- Meet or exceed selection criteria as defined by the district,
- Provide their own transportation to screenings/testing and classes.

Non-public school responsibilities include:

- Sharing and distributing gifted program and contact information to families,
- Modifying student schedules so as to enable student participation in gifted programs,
- Providing necessary student data/information to the West Plains School District.

Qualifying non-public students must register at the school where they will be receiving services prior to participating in the *Gifted Program*.

#### **Homework Policy**

The West Plains School District has determined that the elementary gifted instructional is considered a substitute for regular education class time. While the student is expected to demonstrate an understanding of the concepts presented, he/she is not required to make up work that is missed. It is the classroom teacher's responsibility to explain any new concepts but not expect the student to complete assignments missed while attending the gifted program.

# <u>Appendix</u>

### MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

#### Missouri Department of Elementary and Secondary Education CERTIFICATION REQUIREMENTS and STANDARDS FOR GIFTED EDUCATION (GRADES K-12)

#### I. GENERAL REQUIREMENTS:

- A. A valid Missouri permanent or professional certificate of license;
- **B.** Two (2) years of classroom teaching experience; and
- **C.** Psychology and/or Education of the Exceptional Child (including the Gifted);\* and
- **II. PROFESSIONAL REQUIREMENTS** (Minimum requirement of fifteen (15) semester hours):
- **A.** A minimum of nine (9) semester hours selected from five (5) basic fields of knowledge:
  - 1. A Survey of Gifted and Talented Education;
  - 2. Programming Planning and Development: An Understanding of Administration and Supervision of Gifted Programs
  - 3. Screening, Assessing, and Evaluating Gifted Students;
  - 4. Curriculum and Instruction for the Gifted; and
  - 5. Meeting the Affective Needs of Gifted Students;
- **B.** A minimum of one (1) graduate course in research procedures; and
- **C.** A three (3) semester hour practicum beyond the courses required for elementary and secondary certification, involving college or university supervised instruction of gifted students.

Instructional personnel in the staff positions coded 08 must hold a valid Missouri teaching certificate. Coursework must be completed at a college or university with an approved program. For questions regarding certification of teachers, please contact the Educator Certification Section of the Department of Elementary and Secondary Education at (573) 751-0051, or e-mail at <a href="webselow:webse

<sup>\*</sup>Denotes minimum requirement of two (2) semester hours.



# West Plains School District Gifted Program PARENT Referral Form

Date:					
Student's	Name:				
Date of Bi	rth:	Grade:	School:		
Parents'/C	Guardians' Na	ames:			
Address:			City:	Zip Code:	
Phone Nu	mber:		Alternate pho	one number:	
Name of P	erson Making	g Referral:			
Relationsh	nip to Student	:			
		nated for this p	rogram before? _	No	Yes
attached t	o this form. 🛭	Then describe	the checklist of gi below the specif reasons for this re	fic talent you t	hink
	erral forms must		d returned to the buil		district
Received by:	Date Received:				



## West Plains School District Gifted Program TEACHER NOMINATION FORM

Date:	Stude	nt's Name: _			
Grade: _	School	:		_	
Parents'/C	Guardians' Na	ames:			
above gra I would lik eligibility	de level or de re his/her per for gifted edu	emonstrates ex formance and cation service	achievement to s.	ngths in the foo	following areas. and to determine
Suspected	Areas of Exc	eptional Abilit	y (check all tho	ose that apply	y):
General graphical graphical General Genera	eral Ability (c	ritical and cre	ative thinking,	problem sol	ving, learning
Spec	rific Academi	c Aptitude:	Reading	Writing	Math
Othe	er Areas:	Visual Arts _	Performin	ng Arts	_Leadership
this form.	Then descri		specific talent		viors attached to his student
	of Referring	Party:npleted and returned	d to the building cour	Date: nselor or district gi	fted coordinator.



### West Plains School District Gifted Program Permission to Test Form

Student's	Name:			
Date of Bi	rth:	Grade: _	School	l:
Parents'/C	Guardians' Na	ames		
Address:			City:	Zip Code:
Phone Nu	mber:		_Alternate Pho	one Number:
Gifted Pro screening for Identif	ogram screen and testing i ying Gifted S	ing and ident may include, l	ification proce out not be limi b), and the Wea	s part of the West Plains ess. I understand that the ited to, the WISC IV, Scales chsler Individual
I do	not give per	mission for th	e screening ar	nd testing to be conducted
_				us Gifted Program?
Please inc	licate if your	child has the	following:	_ IEP 504 Plan
Parent/Gu	ıardian's Sigı	nature:		Date:
Please ret	urn this form	to the buildin	g counselor b	y:
Received by:	Date Received:			



### West Plains School District Gifted Program Furlough Request Form

Date:	_
NOTE: PRIOR TO ANY FURLOUGH DEC TEACHER, AND STUDENT MUST BE HE	ISON, A CONFERENCE BETWEEN PARENT/GUARDIAN, LD.
Date of Conference:	
Persons in Attendance:	
(Parent/Guardian)	_, request a furlough from the Gifted Program
School:	Grade: Teacher
Parents'/Guardians' Names:	
Address:	
Phone Number:	Alternate Phone Number:
Reason(s) for request:	
To be completed following Co. Date Furlough Granted year.)Furlough Not Granted – Comments:	_ (Furlough is granted for the current school
(Signature, Student)	(Signature, Parent/Guardian)



#### West Plains School District Gifted Program Withdrawal Request Form

Date:	
I,,	, wish to request
(Parent/ Guardian, Student, School Personnel)	(Participating Student)
be allowed to withdraw from the G	ifted Program.
Reason(s) for request:	
(Signature, Student)	(Signature, Parent/Guardian)
	WAL DECISION, A CONFERENCE TEACHER, AND STUDENT MUST BE
Date of Conference:	
Persons in Attendance:	
(Signature, Gifted Teacher)	(Signature, Building Principal)

Please return this form to the building counselor or the building principal

# WEST PLAINS SCHOOL DISTRICT CONSIDERATION FOR GIFTED REFERRAL

This form is not to be used as part of the formal evaluation process. Its purpose is to help teacher's clarify whether a student should be referred.

#### Part I: Learning and Motivational Characteristics

Has unusually advanced vocabulary for age and grade level; uses terms in a meaningful way; has verbal behavior characterized by "richness of expression," elaboration and fluency.

Possesses a large storehouse of information about a variety of topics (beyond the usual interests of youngsters his/her age.

Has quick mastery and recall of factual information.

Has rapid insight into cause-effect relationships; tries to discover the how and why of things; asks many provocative questions (as distinct from informational and factual questions); wants to know what makes things or people "tick."

Becomes absorbed, truly involved in certain topics or problems; is persistent in seeking task completion. (It is sometimes difficult to get child to move on to another topic.) Prefers to work independently with little teacher direction.

Is easily bored with routine tasks.

Strives toward perfection; is self-critical; is not easily satisfied with his/her own speed or products.

Likes to organize and bring structure to things, people and situations.

#### **Part II: Creativity Characteristics**

Displays a great deal of curiosity about many things; is constantly asking questions about anything and everything.

Generates a large number of ideas or solutions to problems and questions; often offers unusual "way out," unique, clever responses.

Is uninhibited in expressions of opinion; is sometimes radical and spirited in disagreement; is

tenacious; often has a keen sense of humor.

Is a high risk taker; is adventurous and speculative.

Manipulates ideas (i.e. changes or elaborates); concerned with adapting, improving or modifying.

Is non-conforming; does not fear being different.

#### **Part III: Leadership Characteristics**

Carries responsibility well; can be counted on to do what he/she has promised and usually does it well.

Is self-confident with others of his/her own age, as well as adults; seems comfortable when asked to show his/her work to the class.

Tends to dominate; generally directs activities in which he/she is involved.

Is cooperative with teacher and classmates; tends to avoid bickering and is generally easy to get along with; well liked by classmates.



October 1, 2013

Food Service Mgmt Company Name Address Line 1 Address Line 2

Subject: Request For Bid

To Whom It May Concern:

The West Plains R-VII School District will be going out for bid for the district's food service program on October 1, 2013. If your company has an interest in bidding this service, the district requests you contact this office. Bid Specifications will be sent to those companies who contact the district. The timeline for this bid process is as follows:

Modified specifications sent to DESE by
 Approved Specifications Made Available
 Pre-bid conference
 Bid due date
 Board of Education Action on Bid
 September 18, 2013
 October 1, 2013
 November 12, 2013
 November 19, 2013

The district encourages those companies interested to take this opportunity to contact this office of your interest. You may take advantage of this opportunity by phone, mail, or fax. This information is located on our letterhead.

Sincerely,

Dr. Jonathan Mulford Superintendent of Schools West Plains R-VII School District



September 10, 2013

To: Dr. John Mulford and Board of Education

From: Dr. Scott Smith
Re: Bus Route Approval

Dear Dr. Mulford and Board of Education,

As you know, DESE rules make it mandatory for the local school district Board of Education to approve bus routes both first and second semester of each school year. Please find attached a list of the West Plains R-7 first semester routes with required information listed in the order of bus driver seniority.

Thank you for your consideration and help.

### **FALL 2013/14 TRANSPORTATION REPORT INFORMATION**

DRIVER	AREA	Route	Mileage	Ride	Route	Mileage	Ride
		Туре	AM-PM	Time	Type	AM-PM	Time
Angela Gregory	Town	1/Elem.	15.0 miles	26 min.	30/MS-HS	14.2 miles	30 min.
Willis Leveritt	Town/Country	2 Elem-MS-HS	34.0 miles	60 min.			
Pam Topliff	Town/Country	3 Elem-MS-HS	47.1 miles	60 min.			
Peggy Tyler	Town	4/Elem.	14.6 miles	35 min.	34/MS-HS	12.4 miles	25 min.
Trina Sanders	Town	5/Elem.	16.9 miles	35 min.	31/MS-HS	12.8 miles	30 min.
Trish Brown	Town	6A Elem.	18.0 miles	35min.	35/MS-HS	19.0 miles	45 min.
Pam Taber	Town	6B Elem.	18.0 miles	30 min.	37/MS-HS	20.0 miles	35 min.
Sharon Hayes	Town	7/Elem.	21.0 miles	40 min.	32/MS-HS	17.6 miles	35 min.
Linda Taylor	Town	8/Elem.	15.2 miles	42 min.	33/MS-HS	14.5 miles	39 min.
Susan Carter	Town	9/Elem.	17.8 miles	30 min.	36/MS-HS	10.8 miles	35 min.
Anna Brauer (Sub)	South Fork	20 Elem/MS-HS	76.6 miles	105 min.			
Larry Jewell	South Fork	22 Elem/MS-HS	92.0 miles	70 min.			
Norman King	South Fork	23 Elem/MS-HS	110.0 miles	120 min.			
Ron Hayes	South Fork	25 Elem/MS-HS	85.8 miles	100 min.			
Duane Jones	South Fork	26 Elem/MS-HS	74.0 miles	105 min.			
Gust Steckman	S.F. Sp Nd's	50	69.6 miles	60 min.			
Al Canby	Town Sp Nd's	52	25.0 miles	65 min.			

#### **Senior Class 2013-14 Policy**

#### Performance Standards for K-12 Districts

College and Career Readiness—the district provides adequate post-secondary preparation for all students.

- 1. The percent of graduates who scored at or above the state standard on any department-approved measure(s) of college and career readiness, for example, the ACT®, SAT®, COMPASS® or Armed Services Vocational Aptitude Battery (ASVAB), meets or exceeds the state standard or demonstrates required improvement.
- 2. The district's average composite score(s) on any department-approved measure(s) of college and career readiness, for example, the ACT®, SAT®, COMPASS®, or ASVAB, meet(s) or exceed(s) the state standard or demonstrate(s) required improvement.
- 3. The percent of graduates who participated in any department-approved measure(s) of college and career readiness, for example, the ACT®, SAT®, COMPASS®, or ASVAB, meets or exceeds the state standard or demonstrates required improvement.

In order to meet the new Missouri School Improvement Program 5 measurement as mentioned above, West Plains High School proposes to implement the following plan for the 2013-14 academic school year. West Plains High School seniors who have not taken one of the following tests, the ACT®, SAT®, COMPASS® or Armed Services Vocational Aptitude Battery (ASVAB) by March 1st of their senior year will take the (ASVAB) administered by the West Plains High School counseling department.

#### September 8, 2013

Dear Class of 2014 Parent,

West Plains High School is measured on how well it prepares its graduates for life after high school. This is known as college and career readiness according to the Missouri Department of Elementary and Secondary Education. While many of our students take the ACT or SAT®, COMPASS®, or ASVAB test as a predictor of college readiness, many do not. In order to meet the Missouri School Improvement Program 5 (MSIP 5) measurement. West Plains High School will administer the (ASVAB) to any senior who has not taken one of the following tests: ACT®, SAT®, COMPASS®, or ASVAB before March 1st of 2014. While the ASVAB is an armed services test there is no service requirement associated with taking the test. Additionally there is no cost to the student for taking the test.

The ACT test is given by West Plains High School during the 2013-14 academic year on the following dates:

Test Date	Registration Deadline	(Late Fee Required)
September 21, 2013	August 23, 2013	August 24-September 6, 2013
October 26, 2013	September 27, 2013	September 28–October 11, 2013
December 14, 2013	November 8, 2013	November 9–22, 2013
February 8, 2014*	January 10, 2014	January 11–24, 2014
April 12, 2014	March 7, 2014	March 8–21, 2014
June 14, 2014	May 9, 2014	May 10–23, 2014

Your Student can register for the ACT test at the following website <a href="www.actstudent.org/register/">www.actstudent.org/register/</a> or they can register through the West Plains high School Counseling center. The cost for the test is \$36.50 with further fees for reporting scores to your students institute of choice or for late registration or change of date. Students who qualify for a free and reduced lunch may take test twice with fees waived. Further information about this program can be obtained from the West Plains High School Counseling Center 417-256-6150.

West Plains High School has enjoyed a long tradition of preparing its graduates for life after high school and we look to continue that in the future. If you have any further questions do not hesitate to contact us at 417-256-6150.

Yours in education,

Jack Randolph

Principal West Plains High School